

## ***NWI – Staple Carding Trial & Testing Guidelines and Requirements***

---

To:  
Attn:  
Date:

### **Capabilities**

Trials can be run with different fiber types and deniers on a 1 m wide Carding line; other materials are possible but need to be qualified in advance.

<b>Trützschler Nonwovens EWK 413</b>	
Maximum delivery speed	Up to 100 meters/min (direct lay)
Fiber range	Up to 60 mm / 0.5 to 20 denier
Web weights	20 to 100 g/m <sup>2</sup> direct lay random web
Web width	1 meter
<b>Trützschler Nonwovens Needle Loom ENL</b>	
Type	Single board
Maximum input/output	20 meters/minute
Needle boards	Up to 5000 needles/meter
Stroke frequency	1200 rpm
<b>Asselin “Profile” 415-FD Crosslapper</b>	
Maximum input	2-50 folds
Fold range	2-50 folds
Delivery web width	0.6 to 1.5 meters
<b>Trützschler Scanfeed</b>	
Maximum throughput	400 kg/h
Fiber range	2 to 4 inches / 0.5 to 20 denier
Web weights	300 to 1500 g/m <sup>2</sup>
Web width	1.5 meters
<b>Asselin A.50-RL Needle Loom</b>	
Type	4-board 2 boards up stroke 2 boards down stroke
Maximum width	1.5 meters
Maximum speed	130 m/min
Maximum stroke frequency	1200 rpm
Needle board	7,000 needle/m 10,000 needle/m
<b>Parkinson Winder</b>	
Parkinson Winder	Parkinson Winder
<b>Fleissner Through-air Oven</b>	
Maximum width	1.4 m
Maximum input/output	0 to 15 m/min
Maximum temperature	230 C / 446 F
<b>Roller Top Sample Card</b>	
Web width	25 cm
Sample length	1 meter

## Warranties

Due to the nature of research and equipment, NWI provides no guaranties or warranties as to the outcome of trials.

## Shipping address for Fibers and trial materials

The Nonwovens Institute  
attn. Mr. Johnny Fry  
1020 Main Campus Drive  
NC State University  
Raleigh, NC 27606

**Prior to the shipment of any fiber, you must notify NWI.** All relevant information about the materials shipped, and the associated trial plans must be sent to:

attn. Mr. Angelo Corino  
Email: [jwfry@ncsu.edu](mailto:jwfry@ncsu.edu) and copy to [nonwovens@ncsu.edu](mailto:nonwovens@ncsu.edu)  
Mobile: 919-337-5377

**Shipments can be received Monday to Friday from 8:00 AM to 5:00 PM.**

Please indicate on delivery papers your company's name and please make sure that the shipment is addressed to Mr. Angelo Corino. We cannot guarantee that your material is marked properly and available for your trials. Unidentified resins can be stored only for two (2) weeks and then will be discarded at clients' expense.

Please allow sufficient time for the shipment, especially if custom clearance is required. Generally, resins must be supplied at least two weeks ahead of the trial by the customer. Resins cannot be stored in our warehouse.

The fibers must be:

- Used at NWI pilot facilities
- Discarded on client's behalf at client's cost
- Returned to client at client's cost

**NWI reserves the right to dispose of any material after a period of two weeks following the trials, in the absence of any other agreements.**

## Additional Hours and Charges

NWI is open from 8:00 AM to 5:00 PM, and NWI staff normally work eight (8) hour days (plus one hour for lunch). Client will be charged time and one-half (1½) for hours worked on trials by NWI staff in excess of eight hours on a particular day.

## Operational Considerations

- A detailed trial plan must be developed in discussion with the responsible engineer from NWI at least two (2) weeks prior to trials. Without such a plan, the trial will be canceled.
- Minimum run time is one half (0.5) day

## Participation in Trials

If the client wishes to be present at the trial, NWI must be notified in advance and provided with the names and contact information of all individuals who will attend. **All participants must review a safety video before the trial date and sign the visitor waiver agreement (Appendix D); NWI will send the link for the safety video one week before the trial date.** NWI must receive all signed visitor waiver agreements before the start of the trial, otherwise the client and its employees will not be allowed to be participate in the trial. Please keep in mind that you are visiting a research and pilot facility. You must therefore, comply with all safety rules while on the premises.

**NWI personnel will perform all trial work. Client's employees can be present during the trial, but are required to stay within approved safe zones or in the office away from the equipment. All safety guidelines must be followed by the Client's employees while in the pilot facility.**

To be present at the trials requires that you agree to and submit a signed copy of the “**visitor waiver agreement**” in Appendix D before the trial. If we have not received a signed copy, we will ask you to sign the forms while you are here before the start of the trial.

## **Non-Analysis**

Except as specified by Client and agreed to by NWI, NWI will not perform or permit others to perform any additional test, analysis, or other evaluation of the material for the purpose of determining the chemical character, components, or physical characteristics or the method of manufacture thereof. NWI will not share samples, or any portion thereof, with any third party, without the express permission of Client.

At Client's request, NWI can provide some basic measurements of denier, basis weight, air permeability and tensile strength as needed for the trials. Additional costs will apply for additional tests. NWI must be notified in advance for any special tests to be performed during the trial so that arrangements can be made with NWI analytical facilities.

## **Data**

NWI will provide a basic report for the trial two weeks after the trial completion. This report will include run sheets for the trial and any tests performed.

## **Payment Terms:**

- Charges will be in accordance with the Service Agreement (Order Form), Bylaws and if applicable, the Membership Agreement.
- NWI will not exceed the payment amount agreed to in the Order Form without written authorization from the Client.
- Fourteen (14) days before the scheduled trial, the Client's Purchase Order covering the trial must be on file at NWI.
- Invoices will be sent typically one week after trials.
- Final payment is required within 30 days of receipt of invoice from NWI.

## **General Considerations**

- Violations of the procedures outlined herein may result in NWI's cancellation of the trial.
- Photographing, recording, or drawing sketches of any machinery or equipment and related processes at NWI Facilities is strictly prohibited.
- NWI reserves the right to conduct tours of all Lab Facilities unless a Client's proprietary information could be detected or discovered by those touring the Facilities. NWI must be notified of Client proprietary information in writing prior to the trial and NWI shall comply with the confidentiality obligations as set out in the fabrication services agreement.
- Any samples remaining after trial will be sent via Fedex Freight Collect unless otherwise arranged. Left over materials contribute to an unsafe work environment

## Costs

Costs depend on line configuration and are as shown below:

Line configuration/Options	\$	\$/day*
	NWI Member	Others
Carding Line (from raw material to roll)	4,500/day*	7,200/day*
Set up/clean up Fee	1000/Per trial	1600/Per trial
Set up/clean up Fee – Specialty/colored Fibers	4,500/day	7,200/day
<b>Bonding Only</b>		
Needle Loom only	500/hr	800/hr
Oven only (Through-air)	500/hr	800/hr
Needle Loom and Oven	500/hr	800/hr
Set up/clean up Fee	1000/Per trial	1600/Per trial
<b>Options/Add-ons</b>		
Needleboard Prep/Change	1500/board	2400/board
Blending only	500/hr	800/hr
Sample Roller-top Card	500/hr	800/hr
Shredder	500/hr	800/hr

\* Day working time is: Monday to Friday 8:30 AM to 4:30 PM; 4 hour minimum per hourly rate, mandatory clean up fee is added to all trials. Additional time will be charged at time and a half








The following costs will be added to the final balance where applicable:

Item	Costs
Raw Materials Cost (including purge/cleaning fiber)	Cost + 20% for admin and handling
Equipment damage or costs due to incorrect technical information or materials supplied	Actual
Expendables (Boxes, tubes, etc.	Cost + 20% for admin and handling
Project Management (if requested)	Individual cost/hour + benefits
Overtime (if requested)	1.5 times the applicable hourly rate
Storage if prior arrangement is made	Actual
Disposal management for fibers	\$500
Shipping, packing, customs clearance if provided by NWI	Actual - Shipment will be "prepaid" and added to the invoice unless otherwise specified by Client

**Cancellation fees are as shown below:**

- 4 weeks and longer: no charge
- 2 to 4 weeks: 30% of trial costs
- 1 to 2 weeks: 50% of trial costs
- One week or less: 75% of trial costs

All visitors must follow instructions below:

	Stay in the area ( <b>ground floor</b> ) of pilot facility where your trial is in progress, and public areas. Make sure to wear your name tag and safety vest provided by NWI.
	Smoking is prohibited within the building and restricted to marked areas outside the building.
	Taking photos, films (usage of mobile phones with cameras), etc. is strictly prohibited.
	Use earplugs (you can obtain disposable earplugs from NWI). Use helmets during erection works. Helmets are available on request.
	Be careful at site of the lab lines. These are working areas: cranes may be used over your head, forklifts are moving material such as resin and machine parts
	Lab and workshop can only be visited / used together with NWI staff ONLY. No ties/scarfs can be worn while on NWI premises. Appropriate clothing and footwear are needed.
	<b>ALL INFORMATION YOU GET FROM OUR SITE, AS WELL AS ALL VISIBLE INFORMATION ARE PROPRIETARY AND CONFIDENTIAL INFORMATION – ANY USAGE OF SUCH INFORMATION IS STRICTLY PROHIBITED.</b>

<b>I have read and understand the above instructions and guidelines.</b>	
Company	
Name	
Date	
Signature	

## Appendix D – Visitor Participation Agreement

Visitor has requested permission to be present on the North Carolina State University (“NC State”) campus and to visit the NWI Carding Pilot Facilities (“Facility”). As part of the visit, Visitor will oversee a trial at the Facility (the “activity” herein).

Visitor acknowledges that their presence and participation in the activity at the Facility is for their own personal benefit. Visitor acknowledges that they have voluntarily elected to participate the activity at the Facility, and desires to do so at their own risk. Visitor further agrees to assume responsibility for all damages, losses, and personal injury to others that is partially or completely due to their fault

While at NC State, Visitor understands that they are subject to and will follow all NC State policies, rules and regulations, including those concerning (a) conduct, (b) use of the Facility, (c) environmental safety and health, and (d) intellectual property. There is a safety plan for the Facility, as well as safety instructions, which Visitor agrees to review prior to participating in the activity.

Visitor acknowledges that there are potential risks of injury and even death from participating in the activity at the Facility. Furthermore, Visitor will be responsible for the proper care of all equipment and property used by or entrusted to them. In consideration for being allowed by NC State to use its Facility and participate in the activity, Visitor agrees to assume responsibility for all risks to themselves and their property, and agrees to indemnify and hold harmless NC State, its trustees, officers, employees, and agents from any and all negligence, claims, damages, and liability arising from or related to the Visitor’s activities at the university. Visitor further agrees to accept and assume for themselves, their assigns, executors, and heirs any and all such risks and losses that may occur.

This agreement is given freely in exchange for the valuable learning experience. Visitor acknowledges that they have read and agree to the terms of this Agreement, and understands that this agreement is given in consideration for their participation in the activity.

Visitor Name: \_\_\_\_\_  
[Printed name]

Visitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Visitor Name: \_\_\_\_\_  
[Printed name]

Visitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Visitor Name: \_\_\_\_\_  
[Printed name]

Visitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_